



# THE ISAS ACCREDITATION SCHEME RULES AND REGULATIONS

## THE ISAS ACCREDITATION SCHEME FOR OPERATORS OF SPILL RESPONSE FACILITIES

Recognised by

Environment Agency (England)  
Natural Resources Wales  
Scottish Environmental Protection Agency  
Northern Ireland Environment Agency  
Local & District Councils

MANAGED AND OPERATED BY:  
International Spill Accreditation Scheme Ltd

[www.isasaccreditation.org](http://www.isasaccreditation.org)

Company Registration Number: 0508828

**The International Spill Accreditation Scheme**  
**Accreditation requirements**  
**Rules & Procedures**

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## **A Brief History of the Scheme**

The need to establish a spill contractors accreditation scheme was established at a meeting held between the Environment Agency (EA) and representatives from British Oil Spill Control Association (BOSCA) in 1991. BOSCA was a trade association subsidiary of British Marine Equipment Council (BMEC) and a secretariat was established to develop accreditation scheme guidelines with funding from the EA.

In 2004 the accreditation scheme became divided between two Organisations - UK Spill (which had taken over from BMEC/BOSCA) and International Spill Accreditation Association (ISAA) which concentrated on the development of the scheme in the whole of Ireland and internationally. UK spill gained funding from the UK Maritime & Coastguard Agency (MCA) which enabled it to develop a comprehensive on-line accreditation system.

In 2018 the MCA developed its own marine accreditation requirements -UK National Standard for Marine Oil Spill Response Organisations. The operation of this scheme was awarded by the MCA to the Nautical Institute and ISAA on the understanding that UK Spill and ISAA became a unified body. There subsequently occurred a merger of the UK Spill and ISAA accreditation interests into one single body - International Spill Accreditation Scheme (ISAS). ISAS Ltd is a completely independent company, limited by guarantee, with its own board of Directors operating under the over-arching MCA requirement that is not controlled by contractors.

Although ISAS operates both the inland spill accreditation scheme and the MCA marine accreditation scheme with some common requirements, the rules and regulations for the MCA Scheme can be found online on the MCA web site.

## **1.0 The Scheme Rules & Regulations**

The Scheme is applicable to Spill Response Organisations defined as Spill Response Contractors in the private sector and other Spill Response Organisations including those operated by Government Agencies. The Scheme addresses the accreditation of OSRO's involved in Oil Spill Response and may extend to other disciplines such as hazardous materials response in due course.

## **2.0 Purpose of the Scheme**

In the private sector the purpose of the Accreditation Scheme is to raise standards of performance within the oil spill response industry and thus to give customers confidence that they will receive a high standard of professional and cost-effective performance from those contractors who have gone to the trouble and expense of seeking and achieving accreditation.

For governments and industry operators of spill response organisations, the accreditation Scheme provides a means of verifying that their directly managed spill response operations are continuing to provide the required high standard of response capability.

The Scheme Assessors are there to give all accredited SROs advice and help rather than simply drawing attention to shortcomings,

## **3.0 How the Scheme is organised and administered**

Oversight of the scheme is provided by the ISAS board of directors, the scheme administrator and scheme assessors. International Spill Accreditation Scheme Ltd is a non-profit making organisation, incorporated in the United Kingdom and limited by guarantee, every accredited company automatically becomes a member of the organisation.

## **4.0 General Scheme Description**

Inland Spill Accreditation can apply to spills impacting Inland surface waters (rivers, lakes, canals, streams) spills onto the ground, spills that have impacted the groundwater table, and spills resulting from accidents involving road and rail tankers. Besides setting standards of clean-up, the Scheme also addresses safety issues, waste disposal procedures and waste minimisation.

## 5.0 Accreditation Application Procedure

5.1 Organisations wishing to gain accreditation status should complete the Application Form and return one copy to ISAS, alternatively a request may be made for a Scheme Assessor to visit with a view to completing the form and dealing with any questions.

5.2 When the Application Form has been completed and any queries clarified, visits will be arranged to all the bases listed in the application. The Purpose of these visits is to verify the information provided and to further assess the applicant's spill response capacity and competency.

**Note:** this may result in different capabilities between bases and therefore different categories awarded on a base-by-base basis.

The applicant will be advised what level of accreditation has been awarded based on the completed application form, examination of required documentation, and inspection of the organisation's premises, and equipment.

5.2.1 An appeal procedure will enable all applicants to contest the level of accreditation awarded.

5.3 **Land OSRO's** - Accreditation lasts for three years, subject to payment of the annual accreditation fees; re-accreditation in year three; confirmation of continuing compliance with the terms and conditions of the scheme; accreditation will continue on an annual rolling basis.

5.4 **Marine OSRO's**- Accreditation lasts for a period of three years subject to re-accreditation. Fees for Marine OSRO's consist of a one-off payment covering the full costs of the audit and will be subject to the terms and conditions of the scheme, any visits required to undertaken by the Auditor during the three-year period, for example Mid-Term Exercises, will be payable on the same basis. Marine OSRO's must submit all relevant documentation in addition to Client Risk Profiles and OSRO Capability Statements.

5.5 The validity of accredited status over the initial three-year period is verified in each of the intervening years by visits made by the Scheme Assessor to witness the organisation's performance either during an actual response operation or exercise and verify that accreditation requirements continue to be fully satisfied.

If it is not possible for the Scheme Assessor to witness performance of an accredited organisation during an actual response or exercise, the requirement may be met by a performance assessment made by the scheme Assessor during participation by the accredited organisation's personnel in practical exercises and training days organised by ISAS

Accredited Status of an organisation found not to be in compliance with scheme requirements may be withdrawn or downgraded.

5.6 Additional interim assessments may be required because of: -

- Request for Upgrade by an Accredited Organisation.
- Result of spill site or response exercise assessment being requested.
- Result of the Regulatory Authorities.
- Material changes in accredited organisation's circumstances, either Financial or Operational.

If Additional visits are required, they will be carried out on a cost recovery basis.

5.7 **OSRO Capability Statement**

OSRO's must detail their overall capability in a Capability Statement. Certain details are only required if the response category in question has been applied for. This should detail, for each applicable item, as a minimum:

**Organisation overview**

The category(s) of service provision(s) being applied for. Please also include any other specialist types of marine response capability e.g. aerial surveillance/verification, modelling, fire boom for in-situ burning, subsea dispersant injection, wildlife rehabilitation; The number of persons available at each level. This must include as a minimum:

**Role Titles (or equivalent)** for example – Technical Advisor; Response Manager/On Scene Commander; Supervisors/Team Leaders; Marine/Shoreline Operators; Any response mobilization times specified under the contract or internal policy, e.g. Call-Out times/activation of sub-contractors

## **5.8 Client Risk Profiles**

A document which briefly outlines an OSRO's client base, giving details of areas of operation e.g. a client base consisting of purely sheltered/enclosed water requirements

## **5.9 Knowledge of the UK National Contingency Plan** (Marine OSRO's only)

Marine OSRO's should ensure that Senior Response Staff should have a sound working knowledge of the requirements of the UK National Contingency Plan, with other response staff having a general awareness of the UK Plan.

## **6.0 Storage of Data**

Please note that any information received because of an accreditation application and any subsequent accreditation correspondence may be stored electronically on a database held by the Scheme Administrator

## 7.0 Accreditation Categories

### Category 1

**Spill Responder** — spills on hard standing (internal or external), in drainage systems and held in bunds/interceptors.

**Capabilities** (note, by base)

- 24/7 Operation
- Small/Medium/Large Spill (cut offs to be discussed - must be matched by equipment and one base may have different capability to another)
- Product pumping/transfer, Vacuum tankers and Jetting

**Category 2a Navigable waters (large bodies of water, lakes, lochs, streams, canals & rivers).** (Cannot throw a rope across from one side to the other) **will probably need a boat.**

Spill Responder - Inland Surface Waters

Capabilities

- 24/7 Operation
- Small/Medium/Large — Spill on Navigable or non-navigable waterway.

**Note** - must be matched by equipment and trained/certified personnel. One base may have different capability to another)

**Category 2b non-navigable waters (small bodies of water, lakes, lochs, streams, Canals & rivers).** (Can throw a rope across from one side to the other) **Will not need a boat.**

Spill Responder - Inland Surface Waters Capabilities

Spill Responder - Inland Surface Waters

Capabilities

- 24/7 Operation
- Small/Medium/Large — Spill on **non-navigable waterway.**

**Note** - must be matched by equipment and training of personnel. One base may have different capability to another)

### Category 3

**Remediation of spills impacting groundwater Capabilities**

- Small/medium/Large - Project scale
- Drilling - Installation of investigation/remediation/recovery wells
- Groundwater Remediation

## **Category 4**

### **Remediation of Spills impacting Soils or Property Capabilities**

- Small/Medium/Large - Project scale
- Site Investigation ● Soil Remediation
- Validation
- Reinstatement

## **Category 5a Tanker roll-over (Cargo hazardous to Human Health & Safety)**

### **Capabilities**

- 24/7 Operation
- Non-Hazardous Products
- Low Flash Products
- High Flash Products
- Product Containment
- Product Transshipment
- Provision of Tanker

## **Category 5b Tanker roll-over (Cargo hazardous to the Environment)**

### **Capabilities**

- 24/7 Operation
- Non-Hazardous Products
- Low Flash Products
- High Flash Products
- Product Containment
- Product Transshipment
- Provision of Tanker

## Category 6

### Hazmat Spill Responder- Chemical Spills (inland)

#### Capabilities

- 24/7 Operation
- Spills on Hard standings, within drainage systems or retained in bunds.
- Spills in Inland Surface Waters
- Small/Medium/Large — to be defined.
- Corrosives
- Flammables
- Explosives
- Oxidising Agents
- Acute Toxicity
- Radioactive
- Biohazard
- Health Hazard
- Serious Health Hazard
- Hazardous to Environment
- (Double check above to get comprehensive listing)
- Pumping
- Tankering

## Category 7

### Marine Spill Responder - Accredited under the UK National Standard set out by the UK Maritime & Coastguard Agency (MCA)

Capability 1	Dispersant Application
Capability 2	Dispersant Application - offshore oil & gas
Capability 3	Sheltered/Enclosed Waters
Capability 4	Coastal and Large Estuary
Capability 5	Offshore Waters
Capability 6	Offshore Oil and gas installations (including pipelines)
Capability 7	Shoreline Clean-up

#### Notes:

**Assessor:** This standard applies to all marine accredited organisations whether inside or outside MCA jurisdiction unless specific alternative accreditation criteria are issued by the local National Government. **Note:** only MCA approved assessors can carry out this accreditation.

**OSRO Boats:** Any vessel used Commercially in Oil Spill Response activities will come under the MCA Code of Practice MGN280.

**Marine OSRO:** Details of Minimum Equipment required for each module of Category 7 can be found in the UK National Standards for Marine Oil Spill Organisations (Updated 10<sup>TH</sup> February 2023)

## Category 8

### Spill Consultancy

#### Capabilities

- Spill Management
- Site Investigation
- Remedial Options Appraisal & remediation Scheme design.
- ● Validation

Technical competence in each category will be assessed by the applicant's responses during a detailed assessment process and following examination of response equipment held and training of personnel.

## **8.0 Clean Up Standards**

### Taking samples for analysis

The Scheme has adopted the EU Code of practice for taking samples for subsequent laboratory analysis and only appropriately accredited laboratories experienced in carrying out the type of analysis required, can be used.

### Completion of Work Certificate

Upon completion of work, a completion certificate confirming that the work has been completed to the required standard should be presented by the accredited organisation for signature by an authorised person. This person may be the authorised representative of the client, his insurers, or the regulatory authority.

## **8.1 Monthly Spill Reporting**

In accordance with these Terms and Condition of membership, OSRO's are required. to submit, monthly, a Spill Report Form, this information is required as part of the ISAS Accreditation Scheme. Please submit this report no later than 7 days following month end. It should include marine incidents. Note: A "Nil" return is needed even if there have been no new incidents attended. A copy of the Spill Report Form is attached to this document at Annex A.

All information provided will be treated as confidential and will only be shared with Regulators. Names of individual organisations will not be disclosed. Reports should be emailed to: [info@isasaccreditation.org](mailto:info@isasaccreditation.org)

## **8.2 Compliance Reporting**

OSRO's are required to complete and submit to the Scheme Manager annually, confirmation of their continued compliance with the Rules and Regulations of the Scheme. These returns should be made in January of each year, using the "Compliance Report Form" in Appendix A of this document.

## **8.3 Premises and spill site visits.**

The Scheme requires the scheme assessor to assess each accredited OSRO at least twice over the three-year period of accreditation. This can be done during a visit to the responder's premises or a spill/exercise site visit or by the scheme Assessor evaluating performance during an exercise held during an ISAS Training Days event.

**8.3.1** In the three-year accreditation period, the Assessor must inspect a spill/exercise site or witness performance during an exercise in each category for which the contractor is accredited. A report will be issued by the scheme Assessor each time a site is visited, or exercise witnessed. These reports can be used by the contractor if required for issue to third parties as proof of competence. A copy of each report may be sent by the assessor to the relevant Authority.

## **9.0 Specialist Equipment**

In assessing the availability of specialist equipment and materials the Scheme Assessor will be considering the types of equipment held to verify that it meets the relevant minimum scheme discipline requirements. A list of recommended equipment to be held per category is attached.

## **10.0 Equipment Maintenance**

Equipment requires protective storage and careful maintenance. The Scheme Assessor will need to inspect equipment, storage, and maintenance facilities. Planned Preventative Maintenance (PPM) system and maintenance records.

## **11.0 Training**

It is expected that all employees will have received immediate response training in-house. Beyond that however, training will depend on the size and resources of the OSRO and on its experience in responding to spills. The Assessor will accept within the accreditation scheme process the capacity of the applicant to carry out in-house training but the acquisition of external training for key personnel is regarded as essential, and must be undertaken through an Accredited Oil Spill Response Training Provider

Contractors seeking accreditation for the first time will therefore have to undertake that their key operational staff attend training course delivered by an approved Accredited Oil Spill Response Training Provider in each category for which the contractor is accredited within 12 months. In addition, all key staff should attend an approved external training course at not less than three yearly intervals.

Subject to demand, training courses run by accredited training organisations, can be organised by ISAS which may cover some of the above requirements. Advice on approved training courses and course providers may be obtained from the Scheme Manager.

## **12.0 Changes to Accredited Categories**

Organisations can ask at any time for their accreditation level to be reviewed. Similarly, any of the Regulators can, at their own expense, carry out an inspection which may result in the accreditation level being amended or removed. A spill site or exercise visit may also result in accreditation being amended or removed. However, it should be noted that the object of the spill site visit is to assist organisations to maintain or improve their accreditation levels and assistance will be given as appropriate to achieve this by the scheme assessor.

**12.1** The Regulators are not required to give any warning that an inspection is to be carried out, but they must furnish the organisation and the Scheme Assessor with a copy of any resulting request for accreditation levels to be amended. Such request will then be discussed between the Regulator and the Scheme Assessor and acted upon as appropriate.

**12.2** An organisation wishing to add additional categories may apply to do so at any time but may be charged a fee irrespective of whether the application is successful.

## **13.0 Complaints Procedure**

Complaints can take various forms from failure of a particular Organisation to perform in accordance with the required standards to an Organisation using a non-accredited sub-contractor.

Complaints are dealt with in the strictest confidence and neither the name of the complainant or the Organisation being complained about, are revealed except to the Scheme Assessor and, if required the relevant Regulator. Each complaint is dealt with by giving it a case number which is then referred to throughout. The Scheme Assessor will not become involved with commercial aspects of any dispute but will only look at the technical aspects of the complaint. However, where gross overcharging is apparent the Scheme Assessor may make appropriate representations to the Organisation for a reduction in costs.

Following investigation, a responder may have their accreditation levels amended or cancelled. If an organisation is not satisfied with the results of the investigation, the Organisation may appeal in writing to the ISAS board. Following a review of the case by the Board and, if necessary, a meeting with the Organisation concerned, any decision subsequently reached will be final.

#### **14.0 Accreditation Fees**

Accreditation lasts for three years, in accordance with paragraph section 5 of these Rules and Regulations, with fees payable annually in advance for Land-Based OSRO's and at the commencement of the audit for Marine OSRO's. The scale of fees which is reviewed from time to time may be obtained from the Scheme Manager.

#### **15.0 Accredited Organisation Suspension**

An organisation may be suspended or have their accreditation withdrawn for the following reasons:

- Failure to meet agreed clean-up standards.
- Upheld complaint.
- Failure to pay any fees due under the scheme within the prescribed time.
- Failure to have spill/exercise/assessments carried out by the due date.
- Failure of staff to hold valid appropriate training certificates as required under the scheme.
- Failure to fulfil regulatory requirements.
- Bankruptcy or coming under administration.
- Failure to produce annual copy of up-to-date insurance documents.

#### **16.0 Indemnity to ISAS, the Agencies, the Accreditation Executive and the Accredited Assessors.**

The Accredited Organisation shall be liable for and shall indemnify ISAS together with their Assessors and the Regulatory Agencies, their Officers, Servants, Employees, Assessors and Agents against liability, loss, claim or proceedings whatsoever arising under any statute or at common law arising out of or during or in connection with the provision of the Organisation's Services.

#### **17.0 Sub-Contractors**

Details of any regular sub-contractors used must be provided. It should be noted that the Applicant's quality procedures and insurance liability must cover the subcontractor. Under normal circumstances the use of non-accredited sub-contractors for spill response operations is not acceptable. A representative from the main contractor should always be on-site whilst subcontracted operations are in progress.

## **18.0 Documentation to Accompany Accreditation Application**

Applicants should ensure that the documents (1) to (5) below are submitted with the completed application form.

- 1) Health and Safety Policy
- 2) Copies of relevant insurance certificates or statement from broker or insurance company confirming levels of Public Liability, Employers Liability and, where appropriate, Professional indemnity, Insurance.
- 3) As applicable, copies of waste carriers licence, mobile plant licence/s and any other licences or permits.
- 4) A schedule of the employee training records and staff development procedures
- 5) A signed copy of the agreement to comply with the accreditation code of conduct.

If convenient, applicants may also enclose some or all of the documentation listed in (6) to (14) below.

If not submitted with the application, the documents listed below should be looked out and held available ready for inspection by the Scheme Assessor at the time of the Assessment visit. If more convenient these may be viewed on a computer to avoid unnecessary hard copies being taken.

- 6) Detailed call-out procedure
- 7) Risk assessment both generic and site specific
- 8) Copies of all relevant ISO Certificates held or a written copy of quality, health & safety, and environmental procedures.
- 9) Detailed inventory list of equipment and materials held on a base-by-base basis.
- 10) Copies of staff training certificates issued by external training organisations.
- 11) Schedule detailing customer liaison procedures
- 12) Copy of job time sheet or form used for recording work inputs.
- 13) List of regularly used subcontractors used for emergency response assistance or waste disposal NB Wherever possible only spill accredited sub-contractors should be used.

On their base premises visit the scheme assessor will also wish to see the following

14. Waste disposal documentation
15. Accident Book
16. Equipment maintenance records
17. Lifting certificates lifting strap coding.

It is important to have all of the requested documentation ready for inspection.

## **19.0 Code of Practice**

### **19.1 Introduction**

All ISAS Accredited Organisations have committed to abide by the following Code of Conduct. Accredited Organisations are subject to regular capability and compliance auditing by independent ISAS Accreditation Scheme Assessors.

For the avoidance of doubt this code of conduct applies to operations of ISAS Accredited contractors in the UK, Ireland and Internationally.

### **19.2 General**

ISAS Accredited Contractors shall maintain professional and ethical standards so as to uphold the dignity and reputation of their profession. They shall exercise their professional skill and judgement and discharge their professional responsibilities with independence of thought and action, objectivity and integrity.

- ISAS Accredited Contractors shall uphold the good reputation of ISAS in the spill response and remediation sector by seeking to achieve and maintain the highest standards of professional expertise, operational and business practice.
- ISAS Accredited Contractors shall ensure compliance with all relevant sector related legislation and regulation, striving to lead in using and establishing sector best- practice and a risk-based approach to spill response and remediation where appropriate.
- ISAS Accredited Contractors shall conduct all activity with honesty, professional integrity and diligence; treating staff with fairness, respect and dignity and complying with the laws of the countries in which they operate, including, but not restricted to, all relevant environmental and health and safety legislation.
- ISAS Accredited Contractors shall develop and train staff so that they are fully competent in their role and equipped with the knowledge and skills to work to high professional standards.

- ISAS Accredited Organisations shall recommend that any risk of environmental damage be reported to the relevant regulatory body and co-operate fully with any investigation conducted by either regulatory bodies or ISAS
- ISAS Accredited Organisations shall comply with the ISAS reporting requirements.

### **19.3 Client Relations**

In matters relating to a client's affairs, ISAS Accredited Organisations shall act in the legitimate interests of the client. ISAS Accredited Organisations shall not enter into any arrangement. which might detract from the objectivity and impartiality of advice given to the client.

ISAS Accredited Organisations shall disclose, at the earliest opportunity, any special relationship, circumstances, or business interests which might influence or impair, the ISAS Accredited organisations judgement or objectivity on a particular assignment.

### **19.4 Professional Standards**

ISAS Accredited Organisations shall:

- a) Only accept work for which they are competent and have capacity to undertake.
- b) Work in accordance with the expected standards produced by ISAS and ensuring that they foster the appropriate standard of professional competence amongst those for whom they are responsible.
- c) Comply with the letter and the spirit of:
  - Any contractual obligations
  - Any relevant and reasonable guidance which may from time to time be issued by ISAS.
- d) Reject any business practice which may be deemed improper or illegal.
- e) Keep confidential all confidential information regarding the client's business and staff.
- f) Set to seek to agree terms of remuneration and the basis of calculation thereof with the client in advance, or define and agree terms of engagement, the nature of an assignment to be carried out, how the work will be performed, the desired outcomes of the assignments, how performance will be evaluated, the terms of remuneration, and the basis of calculation thereof, and the provision for termination.

## **20.0 Reviewing or taking over work.**

ISAS accredited organisations shall not take over the work of another accredited contractor until that accredited contractor's appointment has been terminated or has come to an end. ISAS Accredited organisations shall not deliberately set out to denigrate the work of other accredited contractors.

### **20.1 Insurance**

ISAS Accredited organisations shall always maintain appropriate insurance arrangements for the services provided.

### **20.2 Fairness to Others**

ISAS Accredited organisations shall:

- At all times act to maintain or improve the status of spill response and remediation as a profession
- Act with fairness and integrity towards all people with whom their work is connected.
- Treat fellow ISAS accredited contractors, with professionalism, courtesy and seek to negotiate equitable solutions in the case of dispute.

## 21.0 Guide to recommended equipment requirements.

### Category 1 - Spills on Hard Standing, Drainage Systems and Bunds/Interceptors

TYPE	EQUIPMENT	Note
PPE	Nitrile Gloves	
PPE	Gauntlet gloves	
PPE	Tyvek - Standard	
PPE	Safety Goggles	
PPE	½ Face Respirator (Fitted)	
PPE	High Vis Jackets/Vests/Hard Hats	
PPE	Safety Fencing	
PPE	Safety Boots	
Equipment	Expandable Drain Bung	
Equipment	Dammit Mats or Drain Blockers	
Equipment	Brooms	
Equipment	Shovels	
Equipment	Submersible Pump/Puddle Pump	
Equipment	Drain Jetting Equipment	
Equipment	Pressure Washer	
Equipment	Oil/Transfer Pump	
Equipment	205L Drums	
Equipment	Bunds/Pallets	
Consumables	Absorbent Pads	
Consumables	Absorbent Socks	
Consumables	Absorbent Granules/Wood Fiber	
Consumables	Waste Bags	
Consumables	Oil-Off Stain Remover/Degreaser	
Consumables	Dammit/Tank Sealing Material	
Sub-Contract	Vacuum Tanker	1

**Notes:**

\*Must be able to demonstrate either in house capability or subcontract arrangement.

## Category 2a - Inland Surface Water Spills - Non-Navigable Waterways:

TYPE	EQUIPMENT	Note
PPE	Nitrile Gloves	
PPE	Gauntlet gloves	
PPE	Tyvek - Standard	
PPE	Safety Goggles	
PPE	1/2 Face Respirator (Fitted)	
PPE	High Vis Jackets/Vests/Hard Hats	
PPE	Safety Fencing	
PPE	Safety Boots	
PPE	Lifejackets	
PPE	Waders	
Equipment	Expandable Drain Bungs	
Equipment	Dammit Mats or Drain Blockers	
Equipment	Brooms	
Equipment	Shovels	
Equipment	Submersible Pump/Puddle Pump	
Equipment	Drain Jetting Equipment	
Equipment	Pressure Washer	
Equipment	Oil/Transfer Pump	
Equipment	205L Drums	
Equipment	Bunds/Pallets	
Equipment	Oil Skimmer (e.g) Floating Weir Skimmer or Small Oleophilic Skimmer)	
Equipment	Oil-Water Separator	
Equipment	Peristaltic Pump (Or Similar for Over-Pumping)	
Equipment	Road Pins/Wooden Stakes	
Equipment	CAT & Genny	
Equipment	Rakes	
Equipment	25cm Containment Boom (Minimum 25 Metres)	
Consumables	25 Metre Rope	
Consumables	Absorbent Pads	
Consumables	Absorbent Socks	
Consumables	Oil Sweep	
Consumables	Absorbent Granules/Wood Fiber	
Consumables	Waste Bags	
Consumables	Oil-Off Stain Remover/Degreaser	
Consumables	Dammit/Tank Sealing Material	
Consumables	Sand Bags/Hydrosacks for Dam/Weir Construction	
Consumables	Baffle Boards or Similar for Dam/Weir Construction	
Consumables	Flow Through Pipes for Weir Construction	
Consumables	Hessian Bags (or similar) for Sediment Control	
Sub-Contract	Vacuum Tanker	1

Note:

1. Must be able to demonstrate either in-house capability or Sub-Contract Arrangements

## Category 2b - Inland Surface Waters Spills – Navigable Waterways

TYPE	EQUIPMENT	Note
PPE	Nitrile Gloves	
PPE	Gauntlet gloves	
PPE	Tyvek - Standard	
PPE	Safety Goggles	
PPE	1/2 Face Respirator (Fitted)	
PPE	High Vis Jackets/Vests/Hard Hats	
PPE	Safety Fencing	
PPE	Safety Boots	
PPE	Lifejackets	
PPE	Waders	
Equipment	Expandable Drain Bungs	
Equipment	Dammit Mats or Drain Blockers	
Equipment	Brooms	
Equipment	Shovels	
Equipment	Submersible Pump/Puddle Pump	
Equipment	Drain Jetting Equipment	
Equipment	Pressure Washer	
Equipment	Oil/Transfer Pump	
Equipment	205L Drums	
Equipment	Bunds/Pallets	
Equipment	Wash-down tank for cleaning PPE when leaving contaminated area	
Equipment	IBCs or emergency recovered product holding tanks for temporary storage	
Equipment	Oil skimmer - oleophilic or weir type with compatible pump and hoses	
Equipment	Diesel driven hydraulic power pack for use with oleophilic skimmer	
Equipment	Oil-Water Separator	
Equipment	Peristaltic Pump (Or Similar for Over-Pumping)	
Equipment	Road Pins/Wooden Stakes	
Equipment	CAT & Genny	
Equipment	Rakes	
Equipment	50-60cm Containment Boom (Minimum 100 Metres) and means of inflation if required	
Equipment	100 Metre Rope (Minimum) with Shackles for Boom Deployment	
Equipment	Bank Stakes and Anchors with Appropriate Rope and Chain	
Equipment	Small Boat to assist with Boom Deployment and Absorbent Recovery	1
Consumables	Absorbent Booms (Minimum 50m) – Pads – Rolls - Pillows	
Consumables	Oil Sweep	
Consumables	Absorbent Granules/Wood Fiber	
Consumables	Waste Bags	
Consumables	Oil-Off Stain Remover/Degreaser	
Sub-Contract	Vacuum Tanker	2
Sub-Contract	Additional source of Oil Retention Booms if required	

**NOTE:**

1. If Boat is used then suitably Certified/Qualified Personnel must Operate the Boat
2. Must Demonstrate either in-house capability or Sub-Contract arrangements

### Category 3 - Remediation of Impacting Groundwater

TYPE	EQUIPMENT	Note
PPE	Nitrile Gloves	
PPE	Gauntlet gloves	
PPE	Tyvek - Standard	
PPE	Safety Boots/Goggles	
PPE	1/2 Face Respirator (Fitted)	
PPE	High Vis Jackets/Vests/Hard Hats	
PPE	Safety Fencing	
Equipment	Photo-Ionization Detector	
Equipment	Hand Auger	
Equipment	Brooms/Shovels/Rakes	
Equipment	Submersible Pump/Puddle Pump	
Equipment	Oil/Transfer Pump	
Equipment	Bailers/Sampling Pumps	
Equipment	205L Drums	
Equipment	Bunds/Pallets	
Equipment	Wash-down tank for cleaning PPE when leaving contaminated area	
Equipment	IBCs or emergency recovered product holding tanks for temporary storage	
Equipment	Pneumatic down-hole pumps	
Equipment	Electric submersible pumps	
Equipment	Oil-Water Separator	
Equipment	Oil-water interface probes	
Equipment	Activated Carbon Filters	
Equipment	Road Pins/Wooden Stakes	
Equipment	CAT & Genny	
Equipment	Surface mounted diaphragm pumps	
Equipment	Skimmer for down-well recovery	
Equipment	Steel lances for chemical/nutrient injection	
Consumables	Mixing Equipment	
Consumables	Stocks of chemical oxidant / nutrients	
Consumables	Soil and water sampling jars	
Consumables	Cool Boxes	
Consumables	Hosing for pump and treat systems	
Consumables	Sump Pipe/Well Installation Pipe	
Sub-Contract	Waste Skips for Contaminated and Uncontaminated Materials	1
Sub-Contract	Window Sampling Contractor	2
Sub-Contract	Vacuum Tanker	3
Sub-Contract	Rotary Drill	4
Sub-Contract	Groundworks	5

**Category 4 - Remediation of affecting Soil or Property.**

TYPE	EQUIPMENT	Note
PPE	Gauntlet gloves	
PPE	Tyvek - Standard	
PPE	Safety Boots/Goggles	
PPE	1/2 Face Respirator (Fitted)	
PPE	High Vis Jackets/Vests/Hard Hats	
PPE	Safety Fencing	
Equipment	Air Movers and Hosing for VOC reduction	
Equipment	Photo Ionization Detector	
Equipment	Air Sampling Equipment (Pumps and Calibrators, Tenax/charcoal tubes)	
Equipment	Expandable Drain Bungs	
Equipment	Hand Auger	
Equipment	Dammit Mats or Drain Blockers/Dammit /Tank Sealing Material	
Equipment	Brooms/Shovels/Rakes	
Equipment	Submersible Pump/Puddle Pump	
Equipment	Oil/Transfer Pump	
Equipment	Bailers/Sampling Pumps	
Equipment	205L Drums	
Equipment	Bunds/Pallets	
Equipment	Wash-down tank for cleaning PPE when leaving contaminated area	
Equipment	IBCs or emergency recovered product holding tanks for temporary storage	
Equipment	Pneumatic down-hole pumps	
Equipment	Electric submersible pumps	
Equipment	Surface mounted diaphragm pumps	
Equipment	Oil-Water Separator/Oil-Water Interface Probes	
Equipment	Activated Carbon Filters	
Equipment	Road Pins/Wooden Stakes	
Equipment	CAT & Genny	
Equipment	Surface mounted diaphragm pumps	
Equipment	Skimmer for down-well recovery	
Equipment	Steel lances for chemical/nutrient injection	
Consumables	Mixing Equipment	
Consumables	Stocks of chemical oxidant / nutrients	
Consumables	Soil and water sampling jars/Cool Boxes	
Consumables	Hosing for pump and treat systems	
Consumables	Sump Pipe/Well Installation Pipe	
Consumables	Absorbent Pads/Socks/Granules/Wood Fiber	
Consumables	Waste Bags	
Sub-Contract	Waste Skips for Contaminated and Uncontaminated Materials	1
Sub-Contract	Civils/Building Works Contractor/Structure Engineers	2
Sub-Contract	Vacuum Tanker	3
Sub-Contract	Rotary Drill	4
Sub-Contract	Groundworks	5
Sub-Contract	Licensed Asbestos Removal Contractors	
Sub-Contract	Confined Space Team	

## Category 5a - Tanker — Roll Over. (Cargo Hazardous to Human Health & Safety)

TYPE	EQUIPMENT	Note
PPE	Gauntlet gloves	
PPE	Tyvek - Standard	
PPE	Safety Boots/Goggles	
PPE	1/2 Face Respirator (Fitted) and Full-Face Respirator (Fitted)	
PPE	High Vis Jackets/Vests/Hard Hats	
PPE	Spark Proof Overalls	
PPE	Flame Resistant Overalls	
PPE	Safety Fencing/ exclusion zone perimeter marking tape	
PPE	Full BA	
Equipment	Air Sock to determine Wind Direction	
Equipment	4-Gas Monitor	
Equipment	Photo-ionization Detector	
Equipment	Dip-Tube Adapter – or other equipment to gain access to the cargo	
Equipment	Air Driven Intrinsically Safe Pump	
Equipment	Assorted hoses and couplings (all intrinsically safe) and certified	
Equipment	Earthing wire and stakes	
Equipment	Emergency recovered product holding tank	
Equipment	Gauge indicating amount of transfer	
Consumables	Absorbent Material/Waste Bags/Waste Containers	
Sub-Contract	Diesel driven air compressor fitted with spark arrestor and at least 25 metres airline.	1
Sub-Contract	Intrinsically safe (Petroleum Regulated) tanker	2

### Notes

1 – 2 Must be able to demonstrate either in-house capability or sub-contract arrangement.

**Category 5b - Tanker — Roll Over. (Cargo Hazardous to the Environment)**

TYPE	EQUIPMENT	Note
PPE	Gauntlet gloves	
PPE	Tyvek - Standard	
PPE	Safety Boots/Goggles	
PPE	1/2 Face Respirator (Fitted) and Full-Face Respirator (Fitted)	
PPE	High Vis Jackets/Vests/Hard Hats	
PPE	Spark Proof Overalls	
PPE	Flame Resistant Overalls	
PPE	Safety Fencing/ exclusion zone perimeter marking tape	
PPE	Full BA	
Equipment	Air Sock to determine Wind Direction	
Equipment	4-Gas Monitor	
Equipment	Photo-ionization Detector	
Equipment	Dip-Tube Adapter – or other equipment to gain access to the cargo	
Equipment	Air Driven Intrinsically Safe Pump	
Equipment	Assorted hoses and couplings (all intrinsically safe) and certified	
Equipment	Earthing wire and stakes	
Equipment	Emergency recovered product holding tank	
Equipment	Gauge indicating amount of transfer	
Consumables	Absorbent Material/Waste Bags/Waste Containers	
Sub-Contract	Diesel driven air compressor fitted with spark arrestor and at least 25 metres airline.	1
Sub-Contract	Intrinsically safe (Petroleum Regulated) tanker	2

**Notes**

1 – 2 Must be able to demonstrate either in-house capability or sub-contract arrangement.

**Category 6 Hazmat Spill Responder – Chemical Spills (Inland)**

TYPE	EQUIPMENT	Note
PPE	Nitrile gloves	
PPE	Gauntlet gloves	
PPE	Tyvek - standard	
PPE	Tyvek - Chemical suits	
PPE	Safety boots	
PPE	Safety goggles	
PPE	1/2 face respirator (fitted)	
PPE	Full face respirator (fitted)	
PPE	Flame resistant overalls	
PPE	High Vis Jackets / Vests	
PPE	Safety fencing / Exclusion zone perimeter marking tape	
PPE	Full BA	
Equipment	4-Gas Monitor	
Equipment	Photo-ionization detector	
Equipment	Expandable drain bungs	
Equipment	Dammit Matts or Drain Blockers	
Equipment	Air sampling equipment (pumps and calibrator)	
Consumables	Soil and water sampling jars	
Consumables	Cool boxes	
Consumables	Absorbent pads	
Consumables	Absorbent socks	
Consumables	Absorbent granules	
Consumables	Waste bags	
Subcontract*	Hazardous waste disposal contractor (solid and liquid)	
Sub-contract*	Confined space team	
Sub-contract*	Vacuum recovery systems	
Notes:	Must have in-house chemist or demonstrable access to subcontract chemist who can advise on safe response methods.	

## Category 8 - Spill Consultancy

TYPE	EQUIPMENT	Note
PPE	Hard Hat	
PPE	Tyvek - Standard	
PPE	Safety Boots	
PPE	Safety Goggles	
PPE	Y2 Face Respirator (Fitted)	
PPE	High Vis Jackets/Vests	
Equipment	Photo-ionization Detector	
Equipment	Air Sampling Equipment (Pumps and Calibrators, Tenax/Charcoal Tubes)	
Equipment	Hand Auger	
Equipment	CAT & Genny	
Equipment	Oil Water interface Probes	
Equipment	Field Water Quality Meters	
Equipment	Bailers/Sampling Pumps	
Equipment	Low Flow Sampling Equipment	
Equipment	Soil and Water Sampling Jars	
Equipment	Cool Boxes	
Equipment	Vacuum Tanker	
Equipment	Waste Skips for Contaminated and Uncontaminated Materials	
Sub-Contract	Window Sampling Contractor	
Sub-Contract	Rotary Drilling Contractor	1
Sub-Contract	Groundworks Contractor	2
Sub-Contract	Civils/Building Works Contractors	3
Sub-Contract	Structure Engineers	4
Sub-Contract	Licensed Asbestos Removal Contractors	5
Sub-Contract	Accredited Spill Response and Remediation Contractor	6

**Notes:**

1– 6 Must be able to demonstrate either in-house capability or subcontract arrangement

## **APPENDIX A**

1. Compliance Reports
2. Monthly Spill Report Form



## ISAS ACCREDITATION SCHEME STATEMENT OF SCHEME COMPLIANCE

**Statement for:**

### 1. CONTACT DETAILS

<b>Contact Name:</b>	
<b>Telephone</b>	
<b>Job Title</b>	
<b>Email</b>	
<b>Listed bases</b>	

### 2. ACCREDITATION CATEGORIES HELD:

Category	Accredited Activity	YES/NO
1	Spill Responder – Hardstanding (internal/external) drainage etc	
2	Spill Responder – Inland Surface Waters	
3	Remediation of Spills Impacting Groundwater	
4	Remediation of Spills Impacting Soils or Property	
5	Tanker Roll-Over	
6	Hazmat Spill Responder – Chemical Spills (inland)	
7	Marine Spill Responder (MCA)	
8	Spill Consultancy – Management/Investigation/remediation	

### 3. TO BE COMPLETED BY ISAS SCHEME MANAGER

Spill accreditation	Last visit date	Next visit date	Compliance

**Current Status:** Please confirm by completing section 1 and 2 of this form that your company is still compliant with the ISAS Accreditation Rules and Regulations. Any queries please contact the Scheme Manager on: Email: [info@isasaccreditation.org](mailto:info@isasaccreditation.org)

**Signed**

**Dated**



## MONTHLY NEW SPILL REPORT

### Only list New Incidents

This information is required as part of the ISAS Accreditation Scheme. Please submit this report no later than 7 days following month end. It should include marine incidents.

Note: A "Nil" return is needed even if there have been no new incidents attended.

**Name of Organisation:**

**Month:**

Location: County or District or marine area	Source of Spill (eg leak from domestic fuel oil tank)	Environmental Impact (Land, Groundwater, Surface water etc)	Product Type	Amount Spilt Estimate

**Prepared by:**

**Date:**

All information provided will be treated as confidential and will only be shared with Regulators. Names of individual organisations will not be disclosed. Reports should be emailed to: [info@isasaccreditation.org](mailto:info@isasaccreditation.org).

## SUMMARY NOTES

Before submitting your Accreditation Application, please check

NO	ACTION	Checked
1	You have selected the Categories for which you wish to be accredited.	
2	You have listed the bases for which you wish to be accredited. You have made it clear which bases are operational and which are office/communication	
3	You agree to base and site visits by ISAS auditor.	
4	You carry appropriate and adequate insurance for the work being undertaken.	
5	You have, and can demonstrate, a progressive Staff Development Policy	
6	You have an effective Equipment Planned Maintenance System in Place	
7	If operating a 24/7 Response Service, you have an adequate and Robust Staff Call-Out System in Place	
8	Licenses are current for Waste Disposal Facilities either directly operated or Sub-Contracted	
9	Certified and Approved Personal Protection Equipment (PPE) is available to employees on an "on demand" basis	
10	Safe Working Practices are adopted to the Highest Standards throughout the Organisation	
11	Personnel are Trained to Deliver the Response required in each Category requested	

**Remember, we are here to help. If you need technical advice - get in touch.**

### ISAS Operational Contacts

Title	Name	Mobile	Email
Scheme Manager	Neil Marson	07843598651	<a href="mailto:neil.mmarson@isasaccreditation.org">neil.mmarson@isasaccreditation.org</a>
Principal Marine Auditor	Capt J.W.E Boyle	07999 964946	<a href="mailto:bill.boyle@isasaccreditation.org">bill.boyle@isasaccreditation.org</a>
Principal Land Auditor	Stephen Guy	07569968853	<a href="mailto:steve.guy@isasaccreditation.org">steve.guy@isasaccreditation.org</a>
ISAS Website			<a href="http://www.isasaccreditation.org">www.isasaccreditation.org</a>